



JOB DESCRIPTION: CLUB TECHNICAL LEAD

Post Date: September 15, 2022

Application Deadline: September 30, 2022

Start Date: TBD

The Dixie Soccer Club is looking to fill the position of Technical Lead. The DSC Technical Lead is to **take ownership of the direction and development of players, coaches, and coaching programs within the Club environment**. The DSC Technical Lead is responsible for providing both technical and administrative support for the club's technical programming, including coach development and education, player development and evaluations, tryouts, team training, advanced training programs, team formations, clinics and camps for the DSC competitive and recreational divisions. This individual will act as the chief spokesperson for DSC on technical development matters, including external liaisons with governing bodies. The DSC Technical Lead will report directly to the DSC Board of Directors.

For more information, please see the list of duties below.

DUTIES & RESPONSIBILITIES

COACH DEVELOPMENT

- Recruit, develop and directly manage the performance of staff coaches
- Conduct performance reviews of all staff coaches (at least twice per season)
- Provide the club with a report on a semi-annual basis with seasonal objectives for U8-U12 Program
- Provide on-going reporting regarding technical programs, resources and key metrics
- Directly manage education and development opportunities for staff coaches
- Design and implement coaching education program utilizing classroom (curriculum) and field sessions (practical) that allows for evaluation and feedback every month
- Work closely with admin staff to maintain current files on all coaches
- Manage, support and deliver an on-going female coach mentoring and development strategy
- Develop and implement new programs and events to support the long-term strategic direction of the club

PLAYER DEVELOPMENT

- Oversee all aspects of Grassroots (U6-U12) & Competitive (U13-U18) Divisions
- Create curriculum for Grassroots (U6-U12) & Competitive (U13-U18) Divisions
- Organize teams through player pools for DPHDL League (U8-U12 age groups)
- Implement the DSC coaching curriculum, supervising player training and development
- Design programs to support the player development models. Program components are to include pre-season, in-season and post-season training for players
- Develop and implement a player evaluation process that includes feedback to players and parents, and recommendations for individual development



- Develop training schedules for teams with assistance from club admin staff
- Establish a documented player selection process for use during team formations and Assessments/Tryouts
- Work closely with admin staff to maintain current files on all players
- Host Parent Orientation seminars for various age groups prior to season start and prior to the start of the Assessment process

RELATIONSHIPS

- Work with local schools, afterschool programs, community organizations to develop soccer and promote DSC
- Work closely with the DSC Board of Directors, Club Head Coach and Club Administrative staff
- Game Day Point of Contact for the Club

QUALIFICATIONS

- Minimum Provincial B License or equivalent certification
- Completion of Technical Director Diploma, CS Children and/or Youth License is an asset
- Leadership skills, mentoring ability, and program development
- Organization skills and the ability to effectively manage resources
- Strong verbal and written communication skills
- Proficient computer skills including Microsoft Word and Excel
- Well organized and able to work under pressure, especially during peak times
- Knowledge of club membership packages
- A team player with an ability to operate as part of an integrated multi-functional management team
- A valid Driver's License
- Must clear a criminal record check and vulnerable sector search

IDEAL CANDIDATE

The ideal candidate will be a person who is a positive self starter, organized, adheres to deadlines, reliable and can follow instructions. The Technical Lead also needs to be comfortable working within the guidelines and policies set by the DSC Board. This person needs to be a motivated individual with a passion for connecting with current, past and future DSC members with the aim of helping grow the club. Previous Technical Lead/Director experience is not required.

TIME COMMITMENT

Generally, 75 hours per month but can increase during peak times.

COMPENSATION

TBD

Interested? Please send a cover letter and resume by **September 30, 2022**, to: dixiesoccerpresident@gmail.com. In your cover letter, candidates should also indicate education background and how your experience relates to the duties listed above.